

**Memorandum of Understanding  
in respect of the role of a  
Focus Club Community Cluster In Kent**

Neither Kent Cricket Board nor the named club intends to create a legal relationship by entering into this Memorandum of Understanding (MoU). Accordingly, neither party shall be liable to each other for any delay or default in performing any provision set out in the MoU.

**This Memorandum of Understanding Is entered into on \_\_\_\_\_ (date)**

**An Agreement Between:**

- (1) **KENT CRICKET BOARD**, a Cricket Board established under the rules of the England and Wales Cricket Board Limited which has its registered office at 2 The Drive, St Lawrence Cricket Ground, Old Dover Road, Canterbury, Kent CT1 3NZ

And

- (2) \_\_\_\_\_ **CRICKET CLUB** (the Club) an unincorporated association which has its usual business address at:

Address \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_

County \_\_\_\_\_

Postcode \_\_\_\_\_

**Whereas:**

1. Kent Cricket Board (KCB) is a Cricket Board responsible for the awarding of FOCUS CLUB COMMUNITY CLUSTER status and the continuous monitoring of the performance of Clubs so awarded
2. The Club is a cricket club which has accepted the award of FOCUS CLUB COMMUNITY CLUSTER (FCCC) status by KCB and the continuous monitoring of such status

## **What are Focus clubs?**

There are in excess of 1,400 Focus Clubs which have been strategically identified across England and Wales. On average each Focus Club will work in partnership with four schools and one community group. This equates to over 5,600 schools and 1,400 community groups. These Focus Clubs are currently registered and actively working towards ECB ClubMark.

More than 850 Focus Clubs have achieved the prestigious ECB ClubMark accreditation putting in place and maintaining the required minimum operating standards for community club cricket.

By the end of September 2007 675 Focus Clubs will have an approved club development plan articulating in detail the current and planned goals, aspirations and needs of that focus club.

The Focus Club Community Cluster Programme has made a difference to community club cricket by encouraging the targeted allocation of capital and revenue investment to a number of strategically important cricket clubs. Kent Cricket Board is going through a rigorous process of identifying Focus Clubs Community Clusters based on strategic need, available resources and commitment from the Club and its cluster schools.

In addition to targeted investment; Kent Cricket Board has prioritised the support packages provided to Focus Club Community Clusters. Focus Clubs will be able to receive dedicated priority time and support from the Cricket Development Manager and additional time and support from Kent Cricket Boards and the County Sports Partnerships.

The long term vision for the ECB Focus Club Community Cluster Programme is for over 1,000 Focus Clubs to achieve ECB ClubMark accreditation and have an approved club development plan.

Kent Cricket Board will prioritise support, time and resources into Focus Clubs and their clusters to ensure the planned cricket development at Focus Clubs is resourced and successfully achieved, maintained and celebrated.

## **The parties therefore agree as follows:**

### **1. Obligation of the club.**

The Club has agreed to:

- 1.1. be a paid-up Premium Member of KCB
- 1.2. maintain ClubMark accreditation through the series of Annual Health Checks and the re-accreditation process to the timetable asked for by England and Wales Cricket Board (ECB)
- 1.3. remain committed to the objectives of the current ECB Strategic Plan, “Building Partnerships”
- 1.4. appoint a senior point of contact (and an alternate) who will act as FCCC contact with KCB for all matters relating to FCCC business
- 1.5. provide a senior member of the FCCC (or an alternate) to attend the District Development Group (and identify members who may have the skills to sit on other KCB Committees from time to time)
- 1.6. endeavour to achieve the objectives of KCB in relation to Focus Clubs as published from time to time
- 1.7. submit an annual written copy, and where necessary an electronic version (ECB CBMS), of a Club Development Plan and commit to monitoring and evaluation by KCB, demonstrating the impact made locally
- 1.8. ensure coaching and playing programmes for schools and organisations in the geographic area of FCCC is made available through DDG where appropriate
- 1.9. ensure the Club’s cricket playing programme is within competitions, Leagues etc. that are affiliated to KCB and part of the approved Kent League Structure
- 1.10. commit to undertake a NatWest CricketForce or similar volunteering event prior to the start of each season within the cluster
- 1.11. commit to nominating, each year, volunteers from FCCC for consideration for OSCAs and ECBCA volunteer awards
- 1.12. commit to hosting one KCB event per season, such as a Kwik Cricket Festival or KYC game or practice
- 1.13. provide any Club in the Focus Club cluster with Child Welfare Officer facilities, including having a point of contact for Clubs that may not have one currently
- 1.14. offer club coaches to be available for district coaching and running District teams
- 1.15. offer young players to be available on Coach Education course assessment days
- 1.16. offer to host UKCC 2 candidates for their ‘assisted coaching’ module
- 1.17. offer facilities, equipment and advice on pitch and playing surfaces’ performance, access to ground maintenance equipment and suppliers to clubs in the cluster, particularly that funded by ECB grant or loan
- 1.18. maintain regular contact with relevant KCB ClubMark Officer
- 1.19. communicate with other clubs in the cluster regularly
- 1.20. commit to the behaviours of an Open club as defined by ECB

## 2. Obligations of Kent Cricket Board (KCB)

KCB, in addition to Premium member club benefits, for the duration of the Club's continued status as a KCB FCCC, will:

- 2.1. provide advice on matters of welfare, funding, club management, duty of care to Focus Clubs to build and strengthen the development of a quality and sustainable cricket programme within the County of Kent
- 2.2. provide a clear pathway for talented players in the Focus Club cluster
- 2.3. provide a suitable support network to Focus Clubs in order to facilitate the development of any future initiative
- 2.4. provide access to subsidies for ECB Coach Education courses via national sponsorship (Sky Sports) or County Boards and priority allocation of places.
- 2.5. provide assistance to FCCC and give advice on aspects of the administration and playing the game such as:
  - purchase and maintenance of ground equipment, eg non-turf pitches & nets
  - coaching, equipment and competition for Junior Members
  - developing Club/School links
  - providing Cricket for the Disabled
  - funding Training courses for coaches, groundsmen, umpires, scorers
  - achieving Community Amateur Sports Club status
  - lobbying key partners to help support activity and/or facility developments
- 2.6. assist in recruiting key and specific volunteers to help junior programmes
- 2.7. offer support in gaining additional support by creating links with local partners
- 2.8. to help better plan and deliver coaching and match programmes
- 2.9. provide technical advice to help plan and deliver facility improvements
- 2.10. offer support and advice on raising funds from local and national sources
- 2.11. provide where possible, direct funding and/or priority for indirect funding through ECB Single Investment System (SIS), including that machinery fund
- 2.12. provide opportunity (subject to selection) to participate in "Chance to Shine" initiative
- 2.13. priority endorsement of Lord's Taverners equipment and grant aid applications
- 2.14. award a pavilion plaque to recognise ClubMark accreditation and Focus Club Status
- 2.15. prioritise time and support from Cricket Development Managers (CDMs), including achieving and maintaining ECB ClubMark.
- 2.16. offer priority access to the Community Club Grant Aid Programmes through the ECB Single Investment System (SIS).
- 2.17. extend an invitation to participate in the 'Chance to shine' programme, managed by the Cricket Foundation, to regenerate competitive cricket in State Schools.

**Signed Agreement:**

For and on behalf of \_\_\_\_\_ Cricket Club

Chairman \_\_\_\_\_

Print \_\_\_\_\_

Date \_\_\_\_\_

FCCC Main Contact \_\_\_\_\_

Print \_\_\_\_\_

Date \_\_\_\_\_

For and on behalf of Kent Cricket Board

Chairman \_\_\_\_\_

Print \_\_\_\_\_

Date \_\_\_\_\_

Kent CDM \_\_\_\_\_

Print \_\_\_\_\_

Date \_\_\_\_\_